



Scheduling Request Assemblyman V. Manuel Pérez

Please complete this form if you seek to schedule a meeting with Assemblyman Pérez or invite him to your event. If the meeting or event is to be held in the District, please fax the form to the Indio office at (760) 347-8704. All other scheduling requests should be faxed to the Capitol at (916) 319-2180.

Due to the large volume of requests we receive, please allow 2-3 business days for a response.

Please check this box if you are attaching additional information.

Please indicate the total # of pages faxed including this form: _____

THIS IS A REQUEST TO...

invite the Assemblyman to an event

schedule a meeting with the Assemblyman at (select one):

Capitol Office District Office Other Location _____

Organization Name: _____

Contact Name: _____

Phone Number: _____

Date(s) of Meeting/Event: _____

Time of Meeting/Event: _____

Purpose: _____

SPEECHES

Please provide the following information if you are inviting Assemblymember Pérez to give a speech:

Topic(s) of speech: _____

Exact start and end times you would like Assemblymember Pérez to be present:

Start: _____ End: _____

Length of Speech: _____ **# of People Attending:** _____

Brief Description of Audience: _____

Will there be Q&A?

Yes (How long? _____) No

Will the media be present?

Yes No